

Department of Transportation

Office of the Secretary

Washington, D.C.

ORDER

DOT 1100.10

7/18/67

SUBJECT: CO-LOCATION OF DEPARTMENT OF TRANSPORTATION FACILITIES

1. PURPOSE. This order states Department of Transportation policy relative to co-location of facilities and establishes a program to promote such co-location on a continuing basis.
2. REFERENCE. Order DOT 1100.7, Field Coordination of DOT Activities, requires the establishment of Field Coordination Groups.
3. DISCUSSION. The various administrations of the Department of Transportation were formed from elements of a number of agencies, and have field units with varying degrees of self-sufficiency. Some activities were transferred essentially intact and retain a complete continuing capability. Other activities were transferred with only part of a small office force and practically no self-sufficiency. As an interim measure, support for many smaller facilities is being continued by the previous parent agency on a reimbursable basis. Hence, there is a need for positive action to create a unified Department whose field elements, while retaining operational self-sufficiency, may be mutually supporting so as to eliminate duplication of effort and unnecessary overhead. Even the larger, self-sufficient facilities may be so located that a consolidation of supporting capabilities could lead to improved service and economies.
4. POLICY. It is the policy of the Department of Transportation that, where factors such as services to the public or operational effectiveness do not dictate otherwise, the offices, activities, and facilities of the operating administrations in each locality or area will be co-located or located contiguously when feasible.
5. ACTION.
 - a. The Coordination Groups established under the provisions of Order DOT 1100.7 will conduct studies of potential co-location of offices, facilities and activities within their areas. Relocation purely to accomplish the aims of the policy herein stated will not be effected unless economies or significantly improved service to the public will result.

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- b. In all cases where physical relocation of a DOT facility becomes necessary, careful consideration will be given to co-location with other DOT facilities. All currently planned and future government office building construction programs will be carefully reviewed to determine whether or not desirable or essential co-location of DOT facilities can be included.
6. REPORTS. Reports of significant co-location activity shall be submitted to the Secretary by the Coordination Groups as matters within the meaning of paragraph 7(b) of Order DOT 1100.7.



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Secretary of Transportation